



Lori A. Weaver
Interim Commissioner

Patricia M. Tilley
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES
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July 11, 2023

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Public Health Services, to accept and expend federal funds from the US Department of Agriculture, Food and Nutrition Services to improve the technology experience of the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling (BFPC) Services in the amount of \$318,182 effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2025, and further authorize these funds to be allocated as follows. 100% Federal Funds.

05-95-90-902010-26980000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF FAMILY HEALTH & NUTRITION, WIC TECHNOLOGY ARPA

SFY 24

| Class-Account | Description | Current Adjusted Authorized | Requested Action | Revised Adjusted Authorized |
|-----------------------|--------------------------------|-----------------------------|------------------|-----------------------------|
| 000-404852-16 | Federal Funds | \$0 | \$318,182 | \$318,182 |
| Total Revenue | | \$0 | \$318,182 | \$318,182 |
| 041-500801 | Audit Fund Set Aside | \$0 | \$350 | \$350 |
| 102-500731 | Contracts for Program Services | \$0 | \$317,832 | \$317,832 |
| Total Expenses | | \$0 | \$318,182 | \$318,182 |

EXPLANATION

This request is being made to accept federal funds available from US Department of Agriculture, Food and Nutrition Services to supplement the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling (BFPC) Services. The overall function of the Technology for a Better WIC Experience Grant is to improve our participant centered applications and eligibility software to increase ease of use and customer satisfaction, and to reduce redundancy across federal nutrition programs.

New Hampshire plans to work in coordination with the Multi-State Consortium (MSC), which is comprised of New Hampshire, Kansas, Inter-tribal Council of Arizona and Hawaii, to plan, design and implement enhancements to the New Hampshire WIC Management Information System (MIS) that improves the WIC experience for both the WIC participant and local staff. New Hampshire is part of the MSC with other smaller states to improve competitive pricing with the vendor. The final system enhancements will be dependent on time, resources, and prioritization by the MSC and its contractor, Custom Data Processing, Inc. (CDP). A final project list has not been determined to date, however the following suggestions have been posed to CDP for consideration and resource estimation.

- Make client portal mobile friendly.
- Translate online application into Spanish.
- Add functionality to allow for secure upload of client documents through a client portal.
- Add functionality to allow staff to upload documents into the client's record.

The funds are to be budgeted as follows:

- Class 041 These funds will be used to pay for audit fund set aside per state requirement.
- Class 102 These funds will be used to plan, design and implement enhancements to our MIS WIC system that will improve the WIC experience for both the WIC participant and staff through our contractor, CDP.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are provided for a specified purpose by the US Department of Agriculture, Food and Nutrition Services as defined in the Notice of Grant Award and cannot be used to offset general funds. These funds will not change the program's income eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of Funds: These funds are 100% Federal from the US Department of Agriculture, Food and Nutrition Services (USDA, FNS).

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



FLW Lori A. Weaver
Interim Commissioner

| REPORT 495 | | U.S. DEPARTMENT OF AGRICULTURE - FOOD AND NUTRITION SERVICE GRANT AWARD DOCUMENT | | | | PCI / 100 | |
|---|---------------|---|--|---|----------------|----------------------------|---------------|
| 1. GRANTOR AGENCY: USDA - Food and Nutrition Service | | | 2. APPROPRIATION: See below under Appropriation column | | | | |
| 3. NH DEPT OF HHS NH DEPT OF HEALTH AND HUMAN SVCS CONCORD NH 03301-6504 VENDOR NO. S3391701 000 | | | 4. TITLE OF GRANT: WIC American Rescue Plan (4yr) | | | | |
| 5. APPORTIONMENT YEAR: 2022 GAD NUMBER: 4NH752042 AMENDMENT: 000 | | | 6. ESTIMATED ANNUAL GRANT AWARD: | | | | |
| 7. GRANT PERIOD FROM: 09/26/2022 GRANT PERIOD TO: 09/30/2024 | | | | | | | |
| APPROPRIATION | FAIN | ACCOUNT ID | PCA TITLE | CFDA NO. | PREVIOUS LEVEL | INCREASE/DECREASE | CURRENT LEVEL |
| 121/43510 | 224NH042M2004 | 202221M200444 | - WIC TECH FOR A BETTER EXPER | 10.557 | \$0.00 | \$350,000.00 | \$350,000.00 |
| Total: | | | | | \$0.00 | \$350,000.00 | \$350,000.00 |
| 9. SPECIAL INSTRUCTIONS/COMMENTS | | | | | | | |
| Please note that the Financial Official (FO) assigned by the above grantee organization is responsible for maintaining valid banking information for this grant. This includes certifying that correct routing and transit numbers(ABA/RTN) and bank account numbers have been entered into the ASAP.gov payment system. The Food and Nutrition Service and the United States Treasury are not responsible for a misdirected payment in the event that the FO entered the incorrect ABA/RTN or bank account number information. | | | | | | | |
| 10. AUTHORIZATION ALLOWANCE HOLDER (DESIGNEE) Food and Nutrition Service Northeast Regional Office 10 Causeway Street, Room 501 Boston MA 02222 Telephone: 617-565-5300 | | | | SIGNATURE: - Electronically Signed by - JOHN PEDIKINI | | | |
| | | | | DATE: 09/28/2022 | | TELEPHONE NO: 617-565-6435 | |